

Subject:	2010/11 Certification of Claims and Returns – Annual Report		
Date of Meeting:	21 February 2012		
Report of:	Audit Commission		
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Wards Affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 We would like the committee to review the 2010/11 annual report on the certification of claims and returns.

2. RECOMMENDATIONS:

- 2.1 To note the 2010/11 annual report on the certification of claims and returns.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 You receive more than £300 million in funding from various grant paying departments. The grant payment departments attach conditions to many of these grants. You must show that these conditions have been met. If you cannot evidence this, the funding can be at risk. It is therefore important that you have sound arrangements in this area to avoid funding being lost.
- 3.2 Our work to certify claims and returns during 2010/11 showed that you have adequate arrangements for preparing and managing grant claims. However, there has been some deterioration in your arrangements compared with last year. In particular you produced no or inadequate working papers to support entries in two of the eight claims and returns which were subject to audit. I have raised two recommendations for improvement which have been fully agreed by officers.

